



Bar Hill Parish Council
Minutes of Monthly Parish Council Meeting
held in The Parish Council Meeting Room
on Thursday 15 October at 7.00 pm

Present: B Waters Chair (BW)
S Jenkins Vice-Chair (SJ)
J Doland Councillor (JD)
R Hall Councillor (RH)
A Mitchell Councillor (AM) (from 8.40pm see apologies)
M Nelson Councillor (MN)
M Pope Councillor (MP)
A Saunders Councillor (AS)
J York (JY)

In attendance: S J Bell (Clerk)
County Cllr Lynda Harford

Open Forum There were no members of the public present

89. To receive apologies for absence

Apologies were received from BB and SS. AM had given apologies (holidays) as soon as he returned to the village

90. Declarations of Interests: JD: Anything to do with Tesco

91. Minutes of the meeting held on 17 September 2015

Resolved that the minutes be approved and signed as a true record.

92. Matters for discussion and decisions to be made from Previous Minutes

JD requested up-date on following issues

Viking Way: Dip in path outside BT building. Clerk advised this was still being pursued.

Litterbins outside library: (would be covered under item 93.2)

Play equipment repair: SJ seeking quotes

Trees perimeter Road/Hallmark Hotel: Clerk was pursuing with CCC, SCDC and hotel as requested. BW advised SCDC were reviewing TPOs around Hallmark Hotel.

92.1 The Willows Clerk reported that the notice regarding proposed disposal of The Willows had been published and the consultation period would end on 30 October. Clerk advised there had been no representations to-date.

92.2 The Willows – Valuation and market. Up-dated valuations and marketing fees from 3 Estate Agents had been circulated.
Resolved that Barker Storey Matthews would be the agent for the sale of The Willows, to commence after the 30 October providing no representations had been received by that day.
Proposed AS, seconded BW. **Clerk**

93. Minutes of Meetings of Committee

Resolved that the Minutes of the following Committees as printed and attached to these Minutes be accepted and any recommendations contained, unless otherwise specified under item 95, be adopted

93.1 Community Amenities Committee 7 October 2015

93.2 Environment Committee 7 October 2015

93.3 The Finance and Policy Committee (to meet later in October)



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95. Matters Arising from Minutes of Committees

93.1 Item 9 Village Carparking Issues. JD requested that the representatives attending the Police Panel meeting on 20 October should seek confirmation regarding the legal position of parking on footways.

93.1 Item 6.1 Review of Assets, Budgets and Precept. MP sought clarification regarding recommendation that Finance and Policy Committee examine year-end in respect of Assets and Insurance values. RH advised that the Amenities Committee required assistance from RFO and Finance and Policy Committee regarding ascertaining some of the values.

93.1 Item 7.2 Recommendation that Council erects 2 small signs on fence in play park "No Ball Games in this Play Area" discussed.

Resolved that the Council should not erect signs as recommended by the Environment Committee. (5 for, 3 against)

93.1 Item 8 MP asked for the reasons why the skatepark grant application to Amey had been refused. AS advised the panel felt it would not be a quality skatepark for the amount of money requested and they wanted a balance sheet and profit and loss account rather than the documents submitted – income and expenditure, reconciliations, summary etc. AS and SJ would be meeting with the Parish Clerk at Waterbeach where a skatepark had been successfully installed with support from Amey. RH reported that youngsters from Bar Hill at Swavesey College were in strong support of a new skatepark.

County Councillor Harford arrived 7.47pm

94. Planning

Lead Councillor for Planning, MP, presented report and recommendations for comments on the following planning applications and SCDC decisions

S/1595/15/FL	85 Hollytrees	Single storey extension linking garage to house Consent granted by SCDC
S/1654/15/FL	56 Field View	2storey extension at rear Consent granted by SCDC
S/1117/15/FL	21 Oatlands Avenue	Single storey rear extension For information
S/1714/15/FL	Childerley	Solar Farm development For information
S/1904/15/FL	28 Hollytrees	Single storey rear extension Consent granted by SCDC
S/1622/15/FL	Cambridge Fluid Systems, Trafalgar Way	Storage Tanks Consent granted by SCDC
S/2015/15/FL	17 Hillcrest	Part single/part double front ext

MP advised that Tesco Stores had applied for removal of a condition following a grant of planning permission for the car wash: current use to be discontinued and land restored to former condition. Noted.

MP advised that Hackers Fruit Farms had appealed to the Secretary of State regarding refusal by SCDC for nursery/garden centre enterprise. Noted.



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96. County and District Councillors' Reports

County Cllr Harford's report had been previously circulated. She also reported on a meeting about the Chisholm Trail, a track for cyclists around Cambridge. There were no questions from Councillors. Road and land in front of garages at Otter Gardens was discussed and it was hoped the County Council would come back to continue re-surfacing the top part of the road and come to an arrangement about the land in front of the garages. Cllr Harford to make further enquiries on behalf of the Parish Council.

District Councillors' report was presented by RH and it was noted that the District Council had agreed to recommend to the Local Government Boundary Commission that all-out District Council elections should be held every 4 years from 2018 instead of the present 'by thirds'. It was also proposed that the Councillors would be reduced from 57 to 45. Further consultations to ensue in due course. The Planning Inspector had acknowledged that SCDC was taking a positive approach and agreed to suspend the examination of the Local Plan until March 2016.

97. Payment of Accounts made in September and Statement of Balances

The Payment of Accounts and Statement of Balances had been circulated and were accepted for payment of cheques. Total payments for September £7374.69 and income £49505.10 including second half of the Precept.

98. Conclusion of Audit 2014/15

The Clerk reported that the External Audit by PKF Littlejohn had been completed and presented the signed off Annual Return for inspection. There were no matters for the Council to consider and the Clerk advised that the Conclusion of Audit Notice with associated finance statements had been posted up at the Parish Council Office and on the website.

99. A14 Cambridge to Huntingdon Improvement Scheme

Better City Deal proposal regarding Girton Interchange had been previously circulated.

Resolved that Clerk write to Better City Deal to advise that Bar Hill Parish Council supports their proposals.

Clerk

MN gave a report on the October Parish Forum up-date meeting which he had also posted up on the Bar Hill website. It was noted that the update of the A14 would neither improve nor degrade the existing flood risk to the area. The Plan can cope with a 1 in 100 year rainfall event plus 20% improvement to take account of future climate changes. Same figures to apply to river flows which presumably includes Dam Brook. The attenuation pond will be moved East (closer to Cambridge) to give more space for the flyover. There will be a change to existing design – will have impervious base and still overflow into Longstanton stream. The ditch may be culverted due to change to gas connection to Bar Hill that passes through same area.

Generally felt air quality will improve as traffic will be moving faster, thus reducing emissions. The area where emissions can be detected is up to 200m each side of A14 central carriageway but varies according to wind and weather.

There will be a Community Fund and Legacy – a funding scheme for small community projects intended to improve quality of life or help local economy, expected maximum £10k per grant.

100. Requests to move walls/fences



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A request to remove a wall at Almond Grove, together with Deed document was received and considered.

Resolved that the resident be informed that the Council had considered the request and did not give permission for the removal of the wall. (6 for, 2 against) **Clerk**

101. Street Lighting: CCC Proposals for Part-night lighting

CCC had acknowledged the Parish Council's objections to the proposals. The Clerk had confirmed the Parish Council would contribute to streetlighting energy charges between midnight and 6am if CCC went ahead with the proposals to turn lights off across the village, including the perimeter road.

102. Request for CCC to Adopt Viking Way

The CCC response to the enquiry about adoption of Viking Way had been previously circulated to Councillors.

Resolved that the Clerk should write back to CCC informing them that this road is indeed a public access road, ie it serves 28 dwellings, GP and Dental surgeries, the Church, school, and play school as well as the Parish Council office. **Clerk**

County Councillor L Harford confirmed she would support Bar Hill in this request

103. Consultation: Cambridgeshire Flood and Water Supplementary Planning Document

Details had been previously circulated by email.

Resolved that the Council had no comment to make on the proposed Cambridgeshire Flood and Water SPD **Clerk**

104. To approve additional hours for Clerk for end August/Sept

Additional hours worked by the Clerk for August/September were approved and it was recognised that at present 16 hours per week plus 8 hours a month for meetings was insufficient.

BW advised that she and SJ would be having an intermediate appraisal and would discuss matters further and report back to Council. **BW/SJ/Clerk**

Agreed Councillors should have a more active role in dealing with resident's complaints and queries to reduce workload for Clerk. Clerk to forward copy of complaint/enquiry form to all Councillors.

AM arrived 8.40pm (having just arrived back in Bar Hill from holiday)

MP to forward item to Bar Hill Newsletter Editor encouraging people to report streetlight and highway issues to the Fix My Street website.

105. Clerks Procedural Report

105.1 Approval of works by the Parish Council:

Clerk confirmed that residents' complaints regarding trees, hedges, parkings etc were being progressed as per agreement at previous meetings.

105.2 Bank Accounts:

The two Cambridge Building Society accounts had been merged as one, as requested.



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105.3 Outstanding items:
Items for F&P Committee members: Disposal of The Willows Strategy document , RFO contract, auto-enrolment and pensions. SL to continue on a contract for service for village maintenance.

105.4 Street Lighting Maintenance Contract:
Clerk confirmed the lights at the skatepark had been removed from the maintenance contract until the new skatepark was installed. Clerk sought confirmation as to whether the Council wanted a 1 year or 3 year contract.

Resolved that the Council would take the three year street lighting maintenance contract with K&M Lighting Services £274.96pa

106. General correspondence

The following items of correspondence were received and noted.

- 106.1 A14 Cambridge to Huntingdon Improvement Scheme – update for Stakeholders October 2015
- 106.2 SCDC Parish Planning Liaison Meeting 14 October 2015
- 106.3 CCC Community Gritting – Councillors to check grit bins to ensure kept full but will not otherwise participate in the County Council scheme.
- 106.5 CAPALC AGM 10.12.15
- 106.6 Northstowe Community Forum invitation meeting 18 November 2015
- 106.7 SCDC Planning Policy Monthly updates September and October
- 106.8 Longstanton Flood Action Group – National Flood Forum Meeting 17 November 2015 – MN to attend
- 106.9 Local Plan Inspection – Inspectors Report
- 106.10 Highways England Notice of Hearings (posted on noticeboard)
- 106.11 Local Plan Examination – update
- 106.12 Planning Inspectorate A14 Improvement Scheme – application for Order Granting Development Consent

107. Other Reports

Village Hall Management Committee year-end accounts received.

108. Items for Information/Next agenda

SCDC Parish Precepts and Estimated Tax Base (previously circulated to Councillors)

SJ asked if the Resident's Association could hold the fete on 2 July 2016. All agreed.

JD reported that the grass contractor had left grasscutting on the path outside Council offices that afternoon and he would clear up after the meeting

AM advised that rubbish was still accumulating following building works at Pheasant Rise. MP suggested a Parish Councillor carry out a site visit and speak to residents.

Street Representatives: BW confirmed she would do Watermead and Appletrees, SJ had Thruffle Way, The Fairway and Foxhollow. Clerk to issue revised list.

JY advised that the quote for sand for verti-draining the football pitches on the recreation ground was £440. Initially the Parish Council had agreed to pay half of the costs for this work which had been estimated at £800. He had raised this at the end of the Environment meeting the previous week as a request for inclusion on the next agenda.



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The Clerk advised it was down for the next Environment meeting.

SJ advised that the Royal British Legion would be asking for £25 for Remembrance Sunday wreath. SJ to advise that a request for this needed to be raised earlier.

BW advised a request had been received for a grant for a coach trip for the Girl Guides. This had not been received in time to be included on the current agenda and would be put forward to the November agenda. Note to go in next Bar Hill News to advise that applications for grants must be sent to the Clerk a month in advance so as to be included on the next available agenda

- 109.** The next full Parish Council Meeting will take place on Thursday 19 November 2015 at 7:00pm in the Parish Council Office.

There being no further business the meeting closed at 9.30pm.

Signed: Chairman of the Parish Council

Date: