



**Bar Hill Parish Council**  
**Minutes of Monthly Parish Council Meeting**  
**Held in The Parish Council Office**  
**at 7.00 pm on 15 September 2016**

**ACTION**

**Present:**

- B Waters Chair (BW)
- P Dawson Councillor (PD)
- J Doland Councillor (JD)
- R Hall Councillor (RH)
- B Howard Councillor (BH)
- A Mitchell Councillor (AM)
- M Nelson Councillor (MN)
- M Pope Councillor (MP)
- A Saunders Councillor (AS)
- R Sadler Councillor (RS)

**In attendance:**

- S J Bell (Clerk)
- L Harford (County Councillor) (LH)

**Open Forum**

There were no members of the public present

**146.16**

**To receive apologies for absence**

Apologies for absence were received from SJ (holidays) and FC (holidays).  
Noted that RH would be a little late due to work commitments  
Noted that LH would be a little late due to attendance at another Council meeting

**147.16 Declarations of Interests:** PD – Item 160.16 – Personal

**148.16 County and District Councillors' Reports**

**Resolved** to defer this item until the County Councillor arrived. Proposed by Chair and agreed unanimously.

**149.16 Minutes and agendas of the meetings held on 21 July 2016**

**Resolved** that the minutes of the extra-ordinary meeting of the 21 July 2016 and the Minutes of the ordinary Council meeting of 21 July 2016 be approved and signed as a true record, and that the agendas of the same meetings be signed by the Chair as confirmation of the business transacted at that meeting. Proposed by AM, seconded by MP

**150.16 Matters for discussion and decisions to be made from Previous Minutes**

150.1.16 **S/3194/15/FL Tesco relocation of van parking area** (Minute 127.16)  
MP reported that fencing was now in place and work had commenced.

150.2.16 **Up-date on Progress of Sale of The Willows**  
Chair reported on progress of sale since previous meeting, including request for final bids from the two interested purchasers to be received by 7 September (details previously circulated). One of the purchasers had wanted to purchase additional land outside the agreed parcel in the sales sheet.

In the event only one bid had been received, £230,000 from Whitfield Associates.  
Copy of contract and TP1 received.

**Resolved** that Bar Hill Parish Council accept the final bid of £230,000 from Whitfield Group Ltd for The Willows and approves signing of the contract and TP1 (subject to any minor amendments deemed necessary by the solicitor) for execution as soon as possible. Proposed by AM, seconded by JD.  
The documents were signed in the meeting.

Clerk



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150.3.16

**Highways Meeting** (Minute 121.16)

JD asked for update on the meeting with Highways Strategic Manager regarding lorries coming into the village. Chair advised she had had the meeting and that further questions could be asked of Mr Pettipher at the meeting organised by Highways England regarding the A14 Improvement scheme on Saturday 1 October 2016 at the Bar Hill Village Hall.

**151.16 Minutes of Meeting of Committee**

**Resolved** that the Minutes of the Environment and Amenities Committee of 7 September 2016 as printed and attached to these Minutes be accepted and any recommendations contained be adopted. Proposed by AM, seconded by AS.

There had been no Finance and Policy Working Party meeting.

**152.16 Planning**

Lead Councillor for Planning, MP, presented report and recommendations for comments on the following planning application:

S/1919/16/FL 46 Watermead Two storey side extension - no comments to make

Clerk

S/1910/16/FL Domino House Trafalgar Way CHP unit for powering the building – no comments to make Clerk

The following SCDC decisions were noted:

S/1541/16/FL - 169 The Spinney single storey side extension and 2-storey rear extension approved

S/0368/16/FL 8 Otter Gardens Two storey side extension – Appeal Allowed

**153.16 Matters Arising from Minutes of Committees**

RH arrived 7.29pm

Environment and Amenities Committee

103.16 Dog bins – Clerk confirmed she was talking to SCDC regarding new dog bins

Litterbins – JD asked if the new litter bin had been installed at Gladeside/Robin Close. Clerk advised that the grounds contractor had been on annual leave since the meeting last week.

109.16 MP asked if play area repairs could be funded by the Tesco bags grant scheme. Chair suggested that the grant could be used for gym equipment. Streetscape to be asked to come out to meet Councillors for overall advice on play provision in Bar Hill. Clerk

**154.16 SCDC Great Cambridge City Deal update**

RH confirmed that further meetings were coming up shortly.

There was discussion about the £1 Park and Ride parking fee and the need to get more people on to the buses.

**Resolved** that Bar Hill Parish Council ask the Cambridgeshire County Council to

i) remove the £1 charge for Park and Ride

ii) explore the possibility that a free bus service be provided to and from the Park and Ride sites

Costs for these to be met from the Greater Cambridge City Deal

Proposed by JD, seconded by MN Clerk



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**155.16 Request to hold Halloween Display at Appletrees**

Chair had been asked for consent to hold a Halloween Display at Appletrees to raise funds for the Rosie Baby Unit.

**Resolved** that consent be given for a Halloween Display at Appletrees subject to the site being cleared up after use and appropriate safety measures, including no fireworks, nor paper lanterns. Proposed by MN, seconded by AM. BH abstained. **Clerk**

LH arrived at 7.50pm

**156.16 CCC Local Highway Improvement Scheme 2017/18**

Chair asked Councillors for proposals which could be considered for the scheme and these were discussed.

**Resolved** that the Council should investigate applying for the Local Highway Improvement Scheme 2017/18 to put in red demarcation on perimeter road near the entrance walls for the residential area of the village. Proposed by MP, seconded by PD

Chair proposed moving to item 148.16 and this was agreed

**148.16 County and District Councillors' Reports**

A copy of the report from the District Councillors and the County Councillor had been circulated prior to the meeting. Items arising from the County Councillor's report were:

AM asked if funding from the Greater Cambridge City Deal and Devolution could be used to improve the bus services into Cambridge, including Addenbrooke's Hospital, which would encourage people not take their cars into Cambridge. LH advised that with current financial restraints and the already good bus service for Bar Hill, she felt it unlikely the County Council would subsidise routes serving Bar Hill. She explained that all villages were being examined and solutions investigated. She explained the funding under the Greater Cambridge City Deal (ie 3 tranches)

JD asked questions about the child obesity survey and enquired if more could be done to encourage children to walk to school.

LH left the meeting at 8.15pm

**157.16 Removal of BT Telephone Boxes at Gladeside and Pheasant Rise**

Details from SCDC regarding proposals by BT to remove telephone boxes at Gladeside and Pheasant Rise were considered. It was noted that 59 calls had been made from Gladeside in the last 12 months and none from Pheasant Rise. It was recognised that low usage made it difficult to justify keeping these two telephone boxes and it was generally felt that there was no objection for removal.

**158.16 Leap and Learn (formerly SPARC)**

Occupation of the SPARC building was considered by the Council and further advice would be sought.



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**159.16 Finance**

159.1.16

Payment of Accounts and Statement of balances for August and September had been previously circulated.

As agreed at the previous meeting payment of salaries and urgent invoices for August had been paid. These had been checked by Chair before release of cheques.

RH had checked the August and September schedules of income and expenditure together with invoices and cheques and recommended approval for payment. Noted that income for period 11 July to 18 August was £633.60, expenditure £4278.41. Income for period 19 August to 15 September was £585.60, expenditure £12878.36, giving a balance of £69285.78.

**Resolved** to approve payment of cheques as per September schedule and confirm payments made in August as per schedules, and to accept the August and September Accounts. Proposed by AM, seconded by RH.

159.2.16

The report from the RFO setting out 6 month review and projected out-turn to March 2017, previously circulated was received. This would be further reviewed by the F&P Working Party with the RFO at the meeting scheduled for 19 October 2016.

**Resolved** to receive the RFO's report regarding 6 month review and projected out-turn to March 2017. Proposed by AM, seconded by JD

Clerk advised that the external auditor had sought some clarification with the RFO on the Annual Return which had been responded to and the Accounts were due to be closed off by 30 September 2016

159.3.16

Clerk advised that following the resignation from the Council earlier in the year of one of the signatories on the Yorkshire Bank mandate, a replacement should be put forward.

**Resolved** to include R Hall, Chairman of Finance and Policy Working Party, as a signatory on the bank mandate. All other conditions of the mandate to remain unchanged. Proposed by JD, seconded by AM

**160.16 General Correspondence**

The following items were received and noted:

Highways England A14 Improvements – up-dates previously circulated. Meeting at Village Hall on 1 October 2016 10am to 4pm.

Invitation to SCDC Devolution and Community Hubs Meeting on 22 September 2016, Histon/ Impington Recreation Ground

Village Hall Report

CCC Community Highways Volunteering Scheme

Local Youth Organisations

Cambridgeshire Network Rail Level Crossing Closures consultation – none local to Bar Hill

**161.16 Other Reports**

There were none

**162.16 Solicitor's Report**

The Clerk reported that she was still awaiting the solicitor's report and recommendations following the meeting with some Councillors in July.



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**163.16 Items of Information/Next Agenda**

SCDC Planning Policy Monthly, August and September had been previously circulated. Street Light outages. Clerk reported that the faulty lights at Crafts Way and Saxon Way had been reported, together with a light at Partridge Drive. Workmen were in the village dealing with underground cable problems on the perimeter road and it was hoped the lights would soon be back in working order. BH to obtain details for outages near the Church. BH

RH reported that details for the Bar Hill Jubilee Celebrations would be going out in December and further details in February.

PD advised that the A14 bridge over the railway at Huntingdon would involve rail closures and disruptions for the next few Christmases

BH advised that the Church was making arrangements for their 50 year celebration. This would tie in with the general village celebrations and it was agreed the Parish Council should also be making an input.

Chair confirmed she was progressing arrangements with UKPC for the parking warden scheme on Viking Way, and the letter would be going out to the companies on Viking Way shortly as discussed at the Environment and Amenities Committee meeting.

**164.16 Date of Next Meeting**

The next full Parish Council Meeting will take place on Thursday 20 October 2016 at 7:00pm in the Parish Council Office.

There being no further business the meeting closed at 9.20pm

**Signed: Chairman of the Parish Council**

**Date:**