



Bar Hill Parish Council
Minutes of Monthly Parish Council Meeting
Held in The Parish Council Office
at 7.00 pm on 16 June 2016

ACTION

Present:

- B Waters Chair (BW)
- S Jenkins Vice-Chair (SJ)
- F Cox (FC)
- B Howard (BH)
- J Doland Councillor (JD)
- R Hall (RH)
- M Nelson Councillor (MN)
- M Pope Councillor (MP)
- A Saunders Councillor (AS)
- S Spence Councillor (SS)

In attendance: S J Bell (Clerk)

Open Forum

There were no members of the public present

100.16

To receive apologies for absence

Apologies were received from PD (work), AM (holiday), AS and County Councillor L Harford

101.16 Declarations of Interests:

- SJ – Item 104.1.16 Personal Interest
- BW – Item 113.4.16 Personal Interest (School Governor)
- 113.3.16 Personal
- RH – Item 113.4.16 Personal Interest

102.16 County and District Councillors' Reports

A copy of the report from the District Councillors and the County Councillor had been circulated prior to the meeting.

JD reported that he had experienced problems trying to report an environmental issue to SCDC. He had phoned three times and not got through and then an email had been rejected. BW undertook to investigate.

103.16 Minutes and agenda of the meeting held on 19 May 2016

Resolved that the minutes of the meeting of 19 May 2016 be approved and signed as a true record, and that the agenda of the meeting of 16 June 2016 be signed by the Chairman as confirmation of the business transacted at that meeting. Proposed by MP, seconded by SJ.
(BH abstained)

104.16 Matters for discussion and decisions to be made from Previous Minutes

SJ had declared a personal interest in 104.1.16

104.1.16 Up-date on Progress of Sale of The Willows

Chairman reported that the buyers solicitor wanted information regarding the transfer in 1972 with regard to CCC highways. She had sent documents off to the solicitors who had forwarded to the buyers solicitor.



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105.16 Clerk's Report

Clerk reported that Anglian Water contractors had been out regarding flooding around Hanover Close and MN would give a full report under item 110.16.

She confirmed the Wicksteed orders had been cancelled and that Play Inspection Ltd would be carrying out the annual inspection in July.

Resolved that the Clerk should get a definitive date for the annual play inspection so that Councillors could be present to discuss alternative options regarding replacement of the worn rope nets on two of the pieces of equipment. Proposed by MP, seconded by JD. **Clerk**

Tesco had acknowledged the problems regarding litter and although they had not been forthcoming about meeting councillors the management had confirmed it was aware of the problems and would be looking into installing some new bins.

106.16 Minutes of Meeting of Committee

The Minutes of the Environment and Amenities Committee held on 1 June 2016 as printed and attached to these Minutes were received and it was noted there were no recommendations to be adopted by the Full Council.

Noted that the grass outside the GP/dental surgeries and The Fox PH had still not been cut. Clerk to write to the respective managers. **Clerk**

107.16 Planning

Lead Councillor for Planning, MP, presented report and recommendations for comments on the following planning application:

S/1261/16/FL 23 Acorn Avenue single storey side and single storey rear extension - no objections
Clerk

The following SCDC decision was noted:

S/0913/16/FL 121 Pheasant Rise single storey front extension - approved

108.16 Matters Arising from Minutes of Committees

Noted that work had begun on refurbishment of Fish'n Chick'n.

Resolved that the Clerk should write to the Fish'n Chick'n managing agent to ask that the existing open litter bins be replaced with larger covered litter bins during the current refurbishment. Proposed by RH, seconded by SJ **Clerk**

109.16 Notice of Compulsory Purchase of Lands Around Entrance to the Village for the Purposes of the A14 Upgrade

Chairman reported that she had contacted a land agent who had advised that the District Valuer would put a value on the land on behalf of Highways England and it was noted that it would help to have further discussions with Highways England at the meeting proposed for 27 July. RFO to advise on how to manage monies raised on the compulsory transfer. **RFO/F&P Cttee**



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110.16 Flooding.Drainage Works

110.1.16 MN reported that Anglian Water's contractors had been out on 7 June with a high pressure hosing system and cameras, and had cleared roots and a great deal of sludge from the 24" pipes leading from Hanover Close across the green behind Viking Way. A bung had been found and removed from the 15" pipe. The contractor had returned on 14 June to jet the pipe from the back of Viking Way to Saxon Way Ditch.

The drainage report had been received from the school and MN confirmed he was examining this and would report back to Council

110.2.16 Chairman reported that B Heffernan of CCC would arrange for the Flood Advisory Service to attend the village. Costs to be shared with the surrounding villages and CCC. (Details previously circulated)

Resolved that the Council agreed to the Flood Service roadshow attending the village and in principle agreed to share the costs of £2000 with other villages and the CCC. Proposed by BW, seconded by MP **Clerk**

111.16 Parish Councillor Vacancy

Two applications for co-option to the Council were received and considered. Voting slips were distributed.

Clerk counted the votes. 1 abstention (BH) Mr B Sadler had a clear majority. Mr B Sadler was duly co-opted to the Council. **Clerk**

112.16 Hallmark Hotel – Residential Development Proposals

It was noted that the application was still being progressed by SCDC

113.16 Finance

Chairman proposed taking item 113.4.16 first and this was agreed.

113.4.16 Approval of annual donation for school book in memory of Bill Norton. BW and RH declared a personal interest.

Resolved that the Council in accordance with its powers under Section 137 of the Local Government Act 1972 should incur the following expenditure which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure. To donate £40 to the primary school for the 2016 Bill Norton School Book Award. Proposed by JD, seconded by SJ **Clerk**

113.1.16 RFO Report and approval of accounts and payment of cheques for June 2016.

Payment of Accounts and Statement of Balances for June 2016 had been previously circulated. RH had checked the schedule of income and expenditure together with invoices and cheques.

Noted from the reports that income from 20 May to 16 June 2016 was £593.60, expenditure £11034.56 giving a balance of £90039.79 including all reserves.



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RFO Report:

Noted that the RFO had been unable to take up the Plumbing and Drainage Plus insurance cover by Homeserve offered by Cambridge Water Company as it was only available for homeowners.

Noted that the Financial Services Compensation Scheme which had dropped down to £75,000 did cover parish councils and that at present the council did not have over £75,000 in any one particular bank or building society.

The electricity contract with Eon for The Willows would expire on 22 July 2016 and Clerk gave details of options available. Noted that a new 1 year contract would terminate on completion of sale of The Willows.

Resolved to renew fixed price plan at 27p per day and 13.94 per kWh for 1 year which would end on the sale of The Willows. Proposed by SJ, seconded by RH.
Clerk

Resolved to approve payment of cheques as per the June schedule and accept the June accounts. Proposed by MP, seconded by JD

113.2.16 Internal Auditor's Year-End Final Report 2016

The report had been circulated to all Councillors and would be considered by the Finance and Policy (F&P) Committee and a report presented to Full Council.

RFO/F&P Cttee

RH, Vice-Chairman of the F&P Committee, had discussed with the RFO. The RFO had been asked to attend the F&P Committee scheduled for 22 June 2016. It had been suggested that the F&P Committee be replaced with a Finance and Policy Working Party and this was further discussed.

Resolved that the Finance and Policy Committee should cease and be replaced by a Finance and Policy Working Party which would have no decision making powers but would make recommendations to Full Council. Membership to remain AM, RH, BW, FC, MP, and new Terms of Reference would be drafted for consideration and approval at the next Full Council meeting. Proposed by RH, seconded by MP.

113.3.16 Replacement Photocopier/printer

BW declared a personal interest

Clerk reported that AM had passed her website details of laser photocopier/printers and she had looked at some at various retail outlets in Cambridge. The smaller machines did not do A3, and were not as fast, nor automatically produce double-sided documents as the current larger machine. She was instructed to make further investigations including options for leasing larger machine.

114.16 General Correspondence

CCC Rights of Way Improvement Plan (emailed 8.6.16)
Network Rail – closing of level crossings (emailed 8.6.16)
A14 updates (emailed as received)

115.16 Other Reports

There were none



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116.16 Items of Information/Next Agenda

Noted SCDC were offering councillor training in July and November covering National Planning Policy Guidance, recent changes and milestone appeal decisions etc. No representatives nominated.

Clerk reported that she had received a letter of interest in purchasing some of the land owned by the Parish Council from a development surveyor and had requested a map to highlight the specific areas of interest which she would present to the next meeting.

SJ had observed that the street lights were currently going off at 4am

MP reported that a tree branches by the stream at Appletrees needed clearing away

Clerk noted that the Horse chestnut trees on the edge of the school playing field were under Tree Protection Orders

117.16 Date of Next Meeting

The next full Parish Council Meeting will take place on Thursday 20 July 2016 at 7:00pm in the Parish Council Office.

There being no further business the meeting closed at 9.10pm

Signed: Chairman of the Parish Council

Date: