



Bar Hill Parish Council
Minutes of Monthly Parish Council Meeting
Held in The Parish Council Office
at 7.00 pm on 18 February 2016

ACTION

Present:

- B Waters Chair (BW)
- S Jenkins Vice-Chair (SJ)
- J Doland Councillor (JD)
- R Hall Councillor (RH)
- B Howard Councillor (BH)
- A Mitchell Councillor (AM)
- M Nelson Councillor (MN)
- M Pope Councillor (MP)
- A Saunders Councillor (AS)
- S Spence Councillor (SS)

In attendance: S J Bell (Clerk)

Members of the Public 2 (for the Open Forum and the meeting)

Open Forum

Two residents from Gladeside attended regarding item 31.16 Application by Tesco Van Parking Compound in existing Car Park. The residents had no objection to the application so long as nothing was done between the hours of 11pm and 7am each day. This was because in the past there had been noise issues including the hum of the chargers used for the Tesco delivery vans currently parked overnight on the Tesco Carpark opposite houses in Gladeside.

(AM arrived 7.05pm)

The residents advised that in the past there had been persistent noise and litter nuisance issues, and Tesco did not clear the leaves around their boundary footpath/hedging which made the path slippery. The residents advised that they regularly had to take issues to the Tesco management direct themselves and it was very hard to make progress to get issues resolved.

The residents requested support from the Parish Council regarding the rubbish which got into residents gardens at Gladeside and deal with noise at night, especially charging vehicles, deliveries and people talking/working at night which disturbed sleep of residents in this area of the village. The residents confirmed that if the Parish Council asked Tesco management to attend a meeting they would also attend. BW advised that all people at Gladeside with concerns needed to complain.

24.16 To receive apologies for absence

Apologies for absence were received from L Harford, County Council representative by BW

25.16 Declarations of Interests: SJ - Item 29.1.16 Personal Interest (The Willows)

26.16 Parish Councillor Vacancies (3)

Clerk reported that the notices advertising the 3 vacancies had been published on the noticeboard, office window, website, shops and would be in the next edition of the Bar Hill Newsletter. Closing date 9 March 2016. There had been no expressions of interest to-date. **Clerk**

27.16 County and District Councillors' Reports

The reports from the County Councillor and District Councillors had been circulated.

JD pointed out that South Cambs District Council wanted to buy a Beacon for their offices to be used to mark the Queen's 90th Birthday celebrations but there was already one at Orwell. He asked why in the current austere climate was money being found for this. BW undertook to pass on this concern and obtain costs.



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28.16 Minutes and agendas of the meetings held on 21 January 2016 and the extra-ordinary meeting of 3 February 2016

Resolved that the minutes of the meeting of 21 January 2016 be approved and signed as a true record. Proposed by SJ, seconded by MP

Resolved that the minutes of the extra-ordinary meeting held on 3 February 2016 be approved and signed as a true record. Proposed by MP, seconded by AM

Resolved that the Agenda of 21 January 2016 be signed by the Chairman as confirmation of the business transacted at that meeting. Proposed by SJ, seconded by MP

Resolved that the agenda of 3 February 2016 be signed by the Chairman as confirmation of the business transacted at that meeting. Proposed by MP, seconded by SJ

JD noted that Topland had not delivered the leaflet regarding development adj Hallmark Hotel to some residents at Gladeside. At least parts of Robin Close, Oatlands and possibly Pheasant Rise had also been missed. Topland to be informed. **Clerk**

RH noted that the planning application by Hackers Fruit Farm had been turned down by the Planning Inspector and SCDC had refused the solar panels at Childerley.

29.16 Matters for discussion and decisions to be made from Previous Minutes

29.1.16 Up-date of Sale of The Willows

Confirmed that following, and in accordance with, the resolution taken at the extra-ordinary meeting on 3 February 2016, a final offer of £214,000 had been made and accepted. This had been made by Whitfield Group.

BW confirmed that the Heads of Terms had been sent to the Council's solicitors and the draft contract was being prepared.

29.2.16 Confirmation of completion of the Lease for The Farmhouse

Clerk advised that the solicitors had confirmed that the Lease had been completed and the invoice presented. BW advised that the fees were £4832.00 including VAT, leaving a balance of £2720.34 to pay taking into account £2111.66 held on account. (This calculation included the rent deposit held by the solicitor).

Noted that these costs would come out of income received for The Farmhouse. F&P Committee in conjunction with RFO to present analysis of costs together with projected repairs and costs for next full council meeting. **RFO/F&P Committee**

30.16 Minutes of Meetings of Committee

Resolved that the Minutes of the following Committees as printed and attached to these Minutes be accepted and any recommendations contained, unless otherwise specified under item 32.16 be adopted. Proposed by AM and seconded by JD.

30.1.16 Environment and Amenities Committee 3 February 2016

30.2.16 Finance and Policy Committee 21 January 2016 and 8 February 2016

31.16 Planning

Lead Councillor for Planning, MP, presented report and recommendations for comments on the following planning applications:



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S/0225/16/FL 150 Pheasant Rise, storage shed and work room and bin storage as a lean-to attachment to an existing garage.

BW reported that she was concerned about possible overdevelopment of the site which was allegedly causing flooding to neighbours and had asked the planning officer to investigate.

The Lead Councillor for Planning recommended that in responding to this application, the Council request that when considering this application the Planning Officer should take into account the concerns of the neighbour, ie flooding and overlooking as detailed in his proposed recommendation.

S/3194/15/FL Tesco Supermarket Proposed secure van parking compound in existing car park
The Lead Councillor for Planning recommended that the Council object to the proposed development on the grounds 1) the statement that the number of parking spaces will reduce from 788 to 773 was incorrect in that currently 24 spaces (on the plans) were used by delivery vans but 40 proposed in new compound; 2) car parking spaces had already been removed since original development - for click and collect, car wash and recycling area which inevitably results in more parking in surrounding streets; 3) the new compound construction removes part of the established tree and shrub barrier adjacent school; 4) erection of fencing around compound at 3m high with no screening on northern side will create structure not in-keeping with existing street scene, 4) could planners ask Tesco to consider alternative site in the industrial estate (Viking Way warehousing units); and in view of concerns from Gladeside residents to express concerns about noise from battery charging between 11pm and 7am.

Resolved that the Lead Councillor for Planning's recommendations in respect of the applications for 150 Pheasant Rise and Tesco be approved and sent to the Planning Department at South Cambs District Council. Proposed by AM, seconded by SJ. **Clerk**

32.16 Matters Arising from Minutes of Committees

Finance and Policy Committee 8 February 2016

16.16 AM was seeking a better price for telephone and internet services with BT. **AM**

16.3.16 AM to continue seeking details for an alternative more local bank and arrangements for implementation for BACS and Faster Payments (Noted that Post Office only did personal accounts and that business accounts were through Santander). **AM**

Disability Access Policy

20.16 Draft copy circulated following recommendation from the F&P Committee and was reviewed. **Resolved** to adopt the Disability Access Policy and that it would form an attachment to the existing 'Policy Against the Discrimination of Disabled People' and that all would be reviewed and incorporated as necessary as part of the on-going review by the F&P Committee of all the Council's Policies. Proposed by SS, seconded by MP

Environment and Amenities Committee 3 February 2016

25.16 Play Equipment Inspections. SJ advised she had held the meeting with Wicksteed and visited the sites. Wicksteed would be submitting a report including costs for repairs etc **SJ**

19.16 Flooding Drainage Works. MN confirmed he had attended the Highways England A14 upgrade meeting at Girton College. The Highways England representative had mentioned that Cambridgeshire County Council were claiming that the infiltration pond belonged to them.

MN confirmed he would meet Fergusons at Saxonway Ditch regarding clearing grill if an appointment could be arranged. **MN**

MP confirmed he had taken photos of the sections of Hollytrees stream to show the work completed by Fergusons and the condition of the banks, the remainder would be sent to the Clerk in due course. **MP**



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MN advised that attention was needed at golf course pond and that this needed to be discussed with Mr Heffernan. **MN**

33.16 Hallmark Hotel – Residential Development Proposals

Noted that details of the final submission to SCDC was still awaited.

34.16 Request for Disabled Access, The Spinney

Cambs Home Improvement Agency had chased for a response for consent to put in an access as per original request (which had been discussed at the Environment and Amenities Committee meeting of 3 February). Cambs Home Improvement Agency had advised they would need to submit a further application to Hanover Housing in respect of the Council's suggestion for an alternative access at the rear/side of the property. Clerk reported that a further response was still awaited from Cambs Home Improvement Agency. (a further copy of the solicitor's advice had been circulated to the meeting).

35.16 Finance

35.1.16 Payment of Accounts and Statement of Balances for February 2016 had been circulated. BW had checked the schedule of income and expenditure, together with invoices and cheques and recommended approval for payment. Income to 18 February 2016 was £3924.52, Expenditure £4417.48 giving a balance of £69,674.54 including reserves.

Resolved to approve the Payment of Accounts and Statement of Balances for February 2016 and payment of cheques. Proposed by MP, seconded by SS.

35.2.16 Telephone and internet.

Resolved that following the F&P Committee's recommendation to rescind the decision to switch telephone and internet services to Talk Talk (approved under 30.2.16 above), the F&P Committee should investigate a better deal with BT and make further recommendation to full Council. Proposed by MP and seconded by JD **AM**

35.3.16 Lloyds Treasurer Account

Resolved to accept the RFO's recommendation for Village Hall PWLB payments by Direct Debit to be switched from Lloyds account to Yorkshire Bank, and that the Lloyds Bank account then be used to hold and manage the proceeds from the sale of The Willows. Proposed by MP, seconded by AM. **RFO**

36.16 General Correspondence

The following were received and noted:

Highways England A14 Cambridge to Huntingdon up-date (emailed 17.2.16)

Email from Smarter Cambridge Transport - Girton Interchange (emailed 15.2.16)

SCDC Local Plan - publication of skeleton programme for remainder of Local Plan examinations (emailed 2.2.16)

CCC Changes to bus services (nothing of note for Bar Hill services) (emailed 17.2.16)

North West Cambridge Development February 2016 (emailed 15.2.16)

Cambs ACRE Community Fair 7 June 2016 2pm-6pm

Cambs ACRE Neighbourhood Plan Roadshow 21 March 2016 9am-12.15pm The Maltings Ely

SCDC Local Government Boundary Commission for England - Cambridgeshire County Council final recommendation (emailed 15.2.15)

Village Hall Management Committee Minutes (emailed 15.2.15) (Next meeting 25.2.16)

Amey funding opportunities - details to be sent to local youth groups



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RH advised there would be a meeting coming up regarding Cambridge City Deal and it was expected to amend name to Greater Cambridge now

Clerk reported that the invitation for renewal of insurance through Came & Company had just been received at £5214.24 (**due date 12 March 2016**). Clerk instructed to seek confirmation that there would be a reduction in premium when The Willows was sold. The renewal invitation and schedule were referred to the F&P Committee to review as part of the Asset Review. (NB renewal is part of a 3 year fixed deal with Came and Co). **RH/F&P Committee**

37.16 Other Reports

A14 Cambridge to Huntingdon up-date for Stakeholders (emailed 1.2.16) Community Forum meeting held 4 February 2016 at Girton College, MN had attended and reported under item 32.16 above. Noted that the footbridge at Bar Hill would be horse friendly but Swavesey would not.

The members of the public left the meeting at 9.10pm

38.16 Items of Information/Next Agenda

SCDC Planning Policy Monthly update February 2016 (previously circulated)
AM requested that the Clerk forward a copy of the Disposal of The Willows Capital Investment Strategy to members of the F&P Committee for review **Clerk**
AS reported that she received a report of suspicious behaviour in Hollytrees which had been reported to the Police. AS to advise Neighbourhood Watch co-ordinator
BH agreed to call at office on a Wednesday to up-date noticeboard each week
MN asked what Anglian Water was doing about the open grille drain cover at the corner of Hanover Housing. Referred to Environment and Amenities Committee
MP reported that there appeared to be some extensions to properties for which the Parish Council did not appear to have been consulted on. Details should be reported to Clerk who would then refer to the Planning Authority. Damage to Parish Council land caused by builders would be the responsibility of the homeowner to ensure reinstatement.
SJ reported that flowerbeds had been erected on Parish Council owned land. BW to investigate.
BW reported that Colts football was chasing up about removal of trim-trail pieces to alter football pitches. Noted the Council had advised Colts consent was given but they appeared to not want to bear the cost of removal and making good. BW undertook to speak to the Colts representative to advise they could contact the Resident's Association for financial help. (Otherwise the Council had agreed to remove pieces as and when needed under the annual play inspection report as discussed at the Environment and Amenities Committee meeting of 13 January 2016 item 8)
Clerk had received an enquiry from a proprietor of one of the units at Viking Way who wanted to rebuild a boundary wall and it was confirmed this should be a replacement of like for like. **Clerk**

39.16 Date of Next Meeting

The next full Parish Council Meeting will take place on Thursday 17 March 2016 at 7:00pm in the Parish Council Office.

There being no further business the meeting closed at 9.35pm

Signed: Chairman of the Parish Council

Date: